



भारतीय सूचना प्रौद्योगिकी संस्थान इलाहाबाद
Indian Institute of Information Technology Allahabad
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FORM 12

[See rule 77(2)]

Form of application for the grant of Death Gratuity on the death of a Government servant

(To be filled in separately by each claimant and in case the claimant is minor, the Form should be filled in by the guardian on his/her behalf. Where there are more than one minor and one guardian for all of them, the guardian should claim gratuity in one Form on their behalf)

1. (i) Name of the deceased Government servant
in respect of whom gratuity is being claimed.: _____
- (ii) Date of Death of Government servant: _____
- (iii) Office/Department/Ministry in which the deceased served last: _____

2. Name and other details of claimant(s)-

Serial No.	Name	Date of Birth	Relationship with the deceased Government servant	Postal Address

3. In case the claimant(s) is/are minor, details of guardian-

Name	Date of Birth	Relationship with the minor	Relationship with the deceased Government servant	Postal Address

4. Details of Bank with Account No., IFS Code for e-Payment/ECS

Sl. No.	Bank Name with Complete Branch Address	Account Holder Name	Account Number	IFSC Code

**Signature/Thumb- impression
of
the claimant/guardian**

Name of Claimant: _____

Address of Claimant: _____

E-mail: _____

Mobile No. _____

Witness:

1) Signature _____

Name: _____

Address: _____

(Dealing Assistant)

(Estt. Section)

2) Signature _____

Name: _____

Address: _____

Joint Registrar (Estt.)

Forwarded to AR (F & A)

(For Necessary Action)

Enclosures:

- (i) Copy of Death Certificate of the deceased Employee duly attested by claimant.
- (ii) Date of Birth Certificate, (in case of minors).
- (iii) Self Attested copy of Pan & Aadhar Card & First Page of Bank Passbook of the claimant.